



Lenexa Fire Department
9620 Pflumm Road
Lenexa, KS 66215
913.477.7990

Owners Information Certificate

Project name: _____

Project address: _____ Permit #: _____

Use group classification: _____ Square footage: _____

Please describe the intended use of each portion of the building, including manufacturing processes, machinery and commodity storage:

Type of existing sprinkler protection (check all that apply):

Wet ☐ Dry ☐ Pre-action ☐ Other ☐ _____

Design criteria of existing sprinkler system density

Gpm/square foot: _____

Area of application: _____

Coverage per sprinkler: _____

Number of heads calculated: _____

Hose streams: _____

Total water supply required w/ hose streams: _____

Occupancy classification for proposed project, per NFPA 13:

- ☐ Light hazard
- ☐ Ordinary hazard
- ☐ Extra hazard
- ☐ Other _____

Indicate whether any of the following special materials/operations are intended to be present:

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Flammable and combustible liquids*
<input type="checkbox"/>	<input type="checkbox"/>	Aerosol products*
<input type="checkbox"/>	<input type="checkbox"/>	Compressed liquefied gas products*
<input type="checkbox"/>	<input type="checkbox"/>	Liquid or solid oxidizers*
<input type="checkbox"/>	<input type="checkbox"/>	Corrosives*
<input type="checkbox"/>	<input type="checkbox"/>	Flammable gases*
<input type="checkbox"/>	<input type="checkbox"/>	Combustible dust-producing operations
<input type="checkbox"/>	<input type="checkbox"/>	Rolled paper
<input type="checkbox"/>	<input type="checkbox"/>	Plastics
<input type="checkbox"/>	<input type="checkbox"/>	Tires
<input type="checkbox"/>	<input type="checkbox"/>	Plastic pallets
<input type="checkbox"/>	<input type="checkbox"/>	Idle pallets
<input type="checkbox"/>	<input type="checkbox"/>	Other _____

If the answer to any of the above is "yes," describe the type, location, arrangement and intended maximum quantities. (For items with a *, provide the material safety data sheets)

Will there be any storage of products over 12 feet in height? ☐ Yes ☐ No

If "yes," describe the product, intended storage arrangement and height.

Will there be any storage of plastic, rubber or similar products over 5 feet in height, except as described above? ☐ Yes ☐ No

If "yes," describe the product, intended storage arrangement and height.

Describe the commodities that will be stored and/or processed within the building. Provide their commodity classification(s) and how they will be packaged:

Owner's representative is responsible for supplying completed Owners Information Certificate to your sprinkler design professional. Provide written confirmation from the sprinkler design professional that the density/spacing of the existing/designed water based fire protection system are adequate for the proposed usage, commodities, and storage. If hazardous materials will be stored or used within the building, a Hazardous Materials Inventory Summary must be completed by the owners representative and reviewed by the sprinkler design professional as well.

I certify that I have knowledge of the intended use of the property and that the above information is correct.

Signature of owner's representative or agent _____

Date: _____ Phone number: _____

Name of person completing this certificate (print): _____

Relationship and firm of agent (print): _____

Adapted from NFPA 13 (2007)

Updated 04/2020

All required documentation should be uploaded to the permit portal: <https://permits.ci.lenexa.ks.us/citizenaccess/>

For question about uploading documentation please call 913.477.7725